

TEMPORARY DUTY AUTHORIZATION (TDA-1)

Exhibit 1

The School Board of Broward County, Florida

Applicant: ROBIN BARTLEMAN

Date 10/18/19

Personnel Number P00063922

School/Department OFFICE OF THE BOARD MEMEBRS

Position: SCHOOL BOARD MEMBER COUNTYWIDE, AT-LARGE

The applicant requests temporary duty assignment for the following period

Depart on: 1/21, 20 20 ; Return on 1/23, 20 20 Total work days requested 4.0
INCLUDE ALL TRAVEL DAYS

I. PURPOSE OF TRIP: (Complete A or B and C)

A. Conference/Convention of (Name of Sponsor): BROWARD DAYS/RALLY TO TALLY
Meeting in (City and State): TALLHASSEE, FLORIDA
B. Other School Board business (specify):
Meeting in (City and State):
C. Briefly describe benefits accruing to School Board: LEGISLATIVE CONFERENCES AND UPDATES IN THE CAPITOL

II. ESTIMATED TRAVEL EXPENSE: **IF SUBMITTING TRAVEL VOUCHER SECTION II MUST BE FILLED IN**
ALL RECEIPTS MUST SHOW BREAKDOWN OF CHARGES (DAILY RATES, TAXES, ETC.)

Table with 2 columns: Expense Category and Amount. Rows include TRANSPORTATION (Airplane, Rental Car, Private Car Mileage, Taxi), PER DIEM (Lodging & Meals), HOTEL, MEALS, MISCELLANEOUS (Registration, Other), and TOTAL ESTIMATED EXPENSES: \$ 1,038.60

III. TRAVEL EXPENSES WILL BE CHARGED AS FOLLOWS:

Name of Cost Center being charged
Internal Account Fund being charged, if applicable

IS A SUBSTITUTE REQUIRED DURING ABSENCE? NO YES

IV. AUTHORIZATION (For signature requirements, see School Board Policy 4007)

Applicant: ROBIN BARTLEMAN Date:
Principal/Department Head: [Signature] Date: 10/22/2019
Chief Operating Officer/Associate/Assistant/Area/Deputy Superintendent: Robert W. Runcie [Signature] Date:
Additional Approval: Date: